

APPLICATION FORM

Position applied for:……………………………………………………………………………………………………………………………

|  |  |  |  |
| --- | --- | --- | --- |
| **Personal details** | | | |
| Title | Click or tap here to enter text. | Full name | Click or tap here to enter text. |
| Home address | Click or tap here to enter text. | | |
| Postcode | Click or tap here to enter text. | Email | Click or tap here to enter text. |
| Tel | Click or tap here to enter text. | Mobile | Click or tap here to enter text. |

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| --- | --- | --- | --- | --- | --- |
| **Employment history (starting with current or most recent post)**  **Please copy or expand this page for additional employment information, if required** | | | | | |
| **Employer’s name** | Click or tap here to enter text. | | | | |
| **Address**  **(inc post code)** | Click or tap here to enter text. | | | | |
| **Type of business** | Click or tap here to enter text. | | | | |
| **Job title** | Click or tap here to enter text. | | **Salary** | | £Click or tap here to enter text. |
| **Employed from** | Click or tap here to enter text. | | **Employed to** | | Click or tap here to enter text. |
| **Brief outline of duties:** | | | | | |
| Click or tap here to enter text. | | | | | |
| **Previous employment** | | | | | |
| **Employer’s name** | | Click or tap here to enter text. | | | |
| **Full address** | | Click or tap here to enter text. | | | |
|  | |
|  | |
| **Type of business** | | Click or tap here to enter text. | | | |
| **Job title** | | Click or tap here to enter text. | |  |  |
| **Employed from** | | Click or tap here to enter text. | | **Employed to** | Click or tap here to enter text. |
| **Brief** **outline of duties and reason for leaving:** | | | | | |
| Click or tap here to enter text. | | | | | |

**FURTHER AND HIGHER EDUCATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Employer’s Name** | Click or tap here to enter text. | | |
| **Full Address** | Click or tap here to enter text. | | |
|  |
|  |
| **Type of Business** | Click or tap here to enter text. | | |
| **Job Title** | Click or tap here to enter text. |  |  |
| **Employed from** | Click or tap here to enter text. | **Employed to** | Click or tap here to enter text. |
| **Brief** **outline of duties and reason for leaving:** | | | |
| Click or tap here to enter text. | | | |
| **SUPPORTING STATEMENT** | | | |

**Please state briefly why you are applying for this post, and how your achievements, experience, skills, qualifications and personal qualities etc are relevant to the post by relating them to the job description. This statement should be no more than 2 sides of A4 size paper.**

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| --- | --- | --- |
| Click or tap here to enter text. | | |
| **References**  Please provide names, positions and full contact details (including e-mail) of at least two referees who should not be related to you. One should be your present or most recent employer. | | |
|  | Referee 1 (current/most recent employer) | Referee 2 |
| Contact details | Click or tap here to enter text. | Click or tap here to enter text. |
| Relationship to yourself\* | Click or tap here to enter text. | Click or tap here to enter text. |

\* eg line manager, colleague, ex-manager, etc

|  |  |
| --- | --- |
| **May we contact your present employer if you are short-listed?**  (please tick) | Yes  No |
| **The Thackray Museum wishes to encourage suitably qualified disabled people to apply for jobs. Do you consider yourself to have a disability?** (please tick) | Yes  No |
| **If yes, please give details:** | |
| Click or tap here to enter text. | |
| **Please list any assistance/adjustments you believe may be required to attend interview and/or carry out the duties of the job:** | |
| Click or tap here to enter text. | |

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| **Declaration** |

I confirm that the above information is correct to the best of my knowledge. I agree that the information given in my application may be used for purposes registered under the Data Protection Act 2018 and I consent to the information being stored on manual and computerised files for relevant employment related purposes.

|  |  |  |
| --- | --- | --- |
| **Signed\*** | Click or tap here to enter text. | **Date** Click or tap here to enter text. |

**\*If applying by email, you may be required to sign your application at a later stage.**

All employment is subject to the receipt of references satisfactory to Thackray Museum.

Please return this form by the stated closing date, by post or e-mail to:

Judith Knox

Thackray Museum of Medicine, Beckett Street, Leeds, West Yorkshire

LS9 7LN  
Judith.knox@thackraymuseum.org

The Thackray Museum of Medicine is actively committed to promoting Equality, Inclusion and Diversity. We are a Disability Confident employer and welcome applications from all sections of the community.